



University of Windsor

School of Social Work MSW Program

SWRK 8503-01 COMPREHENSIVE SOCIAL POLICY ANALYSIS

Fall 2019

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Office Hours:	Tuesdays 11:30 AM – 1 PM (other times by appointment)
Class Time:	Tuesdays 8:30-11:20 AM
Class Location:	Room 103, School of Social Work, 167 Ferry Street

Course Calendar Description

This course introduces students to the history of policy and how policies are created. Students will critically analyze the economic forces, political forces, cultural forces, social forces, and professional issues that impact social policy. Students will explore their understanding of the impact social policies have on individuals, families, organizational infrastructures, service delivery systems, and network linkages. The formulation of policy recommendations will also be addressed.

Learning Outcomes

At the end of this course, the successful student will know and be able to:

- Critically assess the history of policy and how policies are created.
- Critically analyze the economic forces, political forces, cultural forces, social forces, and professional issues that impact social policy, including but not limited to conflicting value systems, social work values and ethics.
- Articulate their understanding of the impact social policies have on individuals, families, organizational infrastructures, service delivery systems, and network linkages
- Formulate policy recommendations.

COURSE FORMAT: This course will utilize a variety of teaching methods, including but not limited to lectures, group discussions, assigned readings, audio-visual aids, and small group work.

Please note: The instructor reserves the right to revise the schedule if deemed necessary to meet the learning needs of the class.

REQUIRED TEXTS:

Graham, J. R., Shier, M. L., & Delaney, R. (2017), *Canadian Social Policy: A New Introduction (5th Ed.)*. Toronto, ON: Pearson Education Canada.

Duarte, F. (2018). T.H. Marshall is alive! A manifesto for a 21st-century public welfare state. *Critical and Radical Social Work*, 6(1), 51-65.
<https://doi.org/10.1332/204986018X15199226335097>

Moscovitch, A. (2006). Welfare state. *The Canadian Encyclopedia*. Available at:
www.thecanadianencyclopedia.ca/en/article/welfare-state

The course text is available at **Campus Bookstore**, University of Windsor, 401 Sunset Avenue, CAW Student Centre (Lower Level), Windsor, ON, N9B 3P4; www.uwindsor.ca/bookstore

The journal article “T.H. Marshall is alive...” is available through the online journals resource at Leddy Library: http://primo.uwindsor.ca/UWINDSOR:EVERYTHING:TN_proquest2025856416

EVALUATION METHODS:

COURSE GRADE BREAKDOWN/DATES		
ITEM	DATE	% OF FINAL GRADE
EXAM 1	Tuesday, Nov 5	40%
IN-CLASS PRESENTATION	Tuesdays Nov 12, 19, 26, Dec 3	20%
FINAL PAPER	Tuesday Dec 10, 2019, by 11:59 a.m.	40%

A. EXAMINATION (40%):

There is one (1) examination in this course and it is worth 40% of the final grade. The exam will be comprised of multiple choice and true/false questions. The exam is closed book and may include content from lectures, assigned readings, in-class discussions, audio-video presentations and guest speaker presentations.

B. IN-CLASS POLICY PRESENTATION (20%):

Individually, students will make a 15-minute presentation to the class in which they will provide an overview of the policy analysis paper (instructions in the next section) that they plan to turn in at the end of the semester. Immediately following their presentation, students will hand in a hard copy of their **power point presentation** and a **2-3 page essay** (single-spaced, Times New Roman, font size 12, with 1" margins, and in the header student name, course name and title) containing the material from which their presentation was based. The power point presentation (content and style) and the essay will form the basis of the grade they are assigned for the presentation. Citations in the essay should follow APA format (Publication Manual of the American Psychological Association, 6th Edition).

C. POLICY ANALYSIS PAPER (40%):

Each student is responsible for selecting a topic related to social work practice in Canada and writing an essay analyzing a key policy addressing that topic. Suggested topics include health care, child welfare, corrections, disabilities, poverty, immigration, gerontology & Aboriginal issues. The paper should not exceed 10 pages in length, excluding the title page and reference section, and it should adhere to the guidelines found in the 6th edition of the *Publication Manual of the American Psychological Association* (APA). Please note that 5 points will be deducted for each page exceeding the 10-page limit outlined above. See below for the format of the paper

and the grading criteria that will be employed by the course instructor. The paper is worth 40% of the final grade. **While late papers will be accepted, five points will be deducted for each day the paper is late.** Please refer to the following outline to structure and guide your policy analysis paper. A grading rubric will be provided.

1. Introduction and Overview of the policy issue:

What problem(s) does the policy address?

What population group(s) does the policy target?

What are the perceived causes of the problem(s)?

2. Historical Analysis:

What historical context prompted the introduction of the policy?

3. Economic Analysis:

What economic assumptions underlie the policy?

What funding arrangements finance the programs emanating from the policy?

What effects does the policy have on economic well-being, both on its target population and society at large?

4. Political Analysis:

What political factors influenced the development and implementation of the policy?

What ideological assumptions underlie and shape the policy?

5. Evaluation:

How well has the policy responded to the problem (you should cite empirical evidence)?

Is there evidence of unintended consequences arising from the policy? How could this policy be improved? Be creative and thoughtful.

WEEKLY COURSE SCHEDULE

* Supplementary readings may be assigned during the course of the semester.

DATE:	TOPIC:	*READINGS:
Week1 Sept 10	Introduction to the Course Review of the Syllabus Key concepts in the study of the welfare state: <ul style="list-style-type: none"> · Marshall's framework on citizenship rights · Definitions of social policy and social welfare 	Duarte, F. (2018). T.H. Marshall is alive! A manifesto for a 21st-century public welfare state. <i>Critical and Radical Social Work</i> , 6(1), 51-65. Graham, Shier & Delaney (2017), <i>Chap. 1</i> (pp.1-17).
Week 2 Sept 17	History of the Welfare State <ul style="list-style-type: none"> · The historical development of the welfare state – Guest Speaker: <i>Dr. Allan Moscovitch</i> 	Graham, Shier & Delaney (2017), <i>Chap. 2</i> (pp.18-43). Moscovitch, A. (2006). Welfare state. <i>The Canadian Encyclopedia</i> .
Week 3 Sept 24	Theories and approaches to organizing social welfare: <ul style="list-style-type: none"> · Ideological, social and economic influences 	Graham, Shier & Delaney (2017), <i>Chap. 2</i> (pp.18-43). Graham, Shier & Delaney (2017), <i>Chap. 4</i> (pp.69-79 only). Duarte, F. (2018). T.H. Marshall is alive! A manifesto for a 21st-century public welfare state. <i>Critical and Radical Social Work</i> , 6(1), 51-65.
Week 4 Oct 1	The Contemporary Welfare State: <ul style="list-style-type: none"> · Current structures: What is the welfare state? What is its purpose? What does it address or not address? · Levels of organization · Sectors of social welfare provision · New realities: Globalization, retrenchment and austerity 	Duarte, F. (2018). T.H. Marshall is alive! A manifesto for a 21st-century public welfare state. <i>Critical and Radical Social Work</i> , 6(1), 51-65. Graham, Shier & Delaney (2017), <i>Chap. 3</i> (pp.44-68). Graham, Shier & Delaney (2017), <i>Chap. 5</i> (pp.100-119).

DATE:	TOPIC:	*READINGS:
Week 5 Oct 8	Social policy analysis – Guest Speaker: Dr. Sally Guy (CASW, Director of Policy and Strategy)	Graham, Shier & Delaney (2017), <i>Chap. 7</i> (pp.146-161). Graham, Shier & Delaney (2017), <i>Chap. 8</i> (pp.162-184). Canadian Association of Social Workers (2003). Social policy principles. (File/link available on Blackboard). Canadian Association of Social Workers (2019). <i>Annual report 2019</i> . (File/link available on Blackboard).
Week 6 Oct 15	READING WEEK. NO CLASS	
Week 7 Oct 22	Social justice, social welfare and indigenous peoples – Guest Speaker: Dr. Ginette Thomas	Graham, Shier & Delaney (2017), <i>Chap. 6</i> (pp.127-130 only). Truth and Reconciliation Canada. (2015). <i>Introduction. In Honouring the truth, reconciling for the future: Summary of the final report of the Truth and Reconciliation Commission of Canada</i> , (pp.1-22). Winnipeg: Truth and Reconciliation Commission of Canada. (File/link available on Blackboard). Truth and Reconciliation Canada. (2015). <i>Truth and Reconciliation Commission of Canada: Calls to Action</i> , (pp.1-20). Winnipeg: Truth and Reconciliation Commission of Canada. (File/link available on Blackboard).
Week 8 Oct 29	Social justice, social welfare and poverty – Guest Speaker Dr. Nick Falvo <ul style="list-style-type: none"> · Conceptualizing and Defining Poverty · Normative Basis of the Poverty Line · Social Policy and Economic Policy – Income redistribution and inequality 	Graham, Shier & Delaney (2017), <i>Chap. 4</i> (pp.79-99).
Week 9 Nov 5	EXAM #1 (Multiple Choice/True/False)	
Week 10 Nov 12	IN-CLASS PRESENTATIONS	

Week 11 Nov 19	IN-CLASS PRESENTATIONS	
Week 12 Nov 26	IN-CLASS PRESENTATIONS	
Week 13 Dec 3	IN-CLASS PRESENTATIONS	
Dec 10	FINAL PAPER DUE (submitted on Blackboard by 11:59 AM)	

ACCOMMODATION STATEMENT

If students need special arrangements to meet their academic obligations during the term, please follow these processes to request the specific accommodation. For more details, visit the Office of Human Rights, Equity & Accessibility (OHREA) website: www.uwindsor.ca/ohrea/50/policies

STUDENT ACCESSIBILITY SERVICES

The Student Accessibility Services (SAS) arranges accommodations for students with disabilities in compliance with the Ontarians with Disabilities Act (ODA). Students seeking academic accommodation for an ongoing, diagnosed disability (whether permanent or temporary) must begin the process by completing the Student Accessibility Services Online Intake Form. Once this is done, they will be contacted to arrange a meeting with an Advisor in order to receive the necessary Letter of Accommodation. Students must present their Letter of Accommodation and discuss their needs with the instructor on, or before, the first day of class as accommodations cannot be made retroactively. The deadlines for submission of documentation and completed forms are available on the SAS website: www.uwindsor.ca/studentaccessibility

MEDICAL NOTES

The University of Windsor accepts medical notes or certificates signed by any health care professional regulated under either the Health Professions Act (RHPA) or the Social Services Work Act or equivalent in any other provincial/state jurisdiction.

TECHNOLOGY IN THE CLASSROOM

During class time please use technology only for taking notes or other directly class-related activities. Please respect the class by abiding by this regulation. Inappropriate use of technology in class is very disrespectful and disruptive as the person engaged in such activity is often not aware that their actions and reactions negatively affect others in the class. Professional conduct as a social worker demands being present and attentive in class. Please be very mindful of this.

Computers and iPads can be used if their use is restricted to taking notes or other class-related activities or when the instructor allows for small group in-class assignments. They are not to be used for the following:

- Surfing the web for personal information
- Checking Facebook, Tweeting, or other forms of social messaging.
- Checking e-mails
- Texting

Please respect the class by abiding by this regulation. Students have indicated their dismay when other students check email messages, text, and engage in non-class related activities. Inappropriate use of technology in class is very disrespectful and disruptive as the person engaged in such activity is often not aware that their actions and reactions negatively affect others in the class. Professional conduct as social workers demand being present and attentive in class. Please be very mindful of this. If the instructor has evidence that students are using their laptop improperly, they will be asked to close it and shut it down. When using laptops please use the battery for power as the use of power cords can lead to accidents.

Cell phones must be turned off during the class. The only exception is when a request has been made before the class to the instructor. Such requests must be for urgent family matters.

Use of cell-phones for any personal activity during class time is prohibited.

The production of recordings of classroom interactions is prohibited unless authorised and approved by the instructor and by all class participants. Unauthorised web posting of such recordings constitutes serious violation of members' privacy and confidentiality rights.

CONFIDENTIALITY

At times, class discussion may include case examples from the instructor's and students' experiences. In all instances, the presentation of case material will adhere to the Canadian

Association of Social Workers' Code of Ethics available at www.casw-acts.ca/en/Code-of-Ethics. This means that students should become familiar with what constitutes “confidential information” and about the necessity to protect clients' confidentiality – only non-identifying information will be presented and discussed. If it is not possible to conceal identifying information, then the case will not be used. Divulging information from agency cases should also comply with agency rules. If students use case examples from their work or previous field placement experience they will be expected to have received consent to do so from the agency. The rules regarding client confidentiality should also apply to discussions outside of the classroom setting. In addition, students do not have to self-disclose in class anything they do not feel comfortable sharing and should be mindful of their own need for privacy.

STUDENT CONDUCT

Students at University of Windsor have a clear set of rights and responsibilities that they need to be familiar with and which can be found at: **Academic Integrity and Student Conduct** www.uwindsor.ca/aaueheads/resources/academic-integrity-student-conduct.html

COMMUNICATION WITH THE INSTRUCTOR

ALL communication from the instructor will be directed to your uwindsor e-mail account. University policy requires that instructors only respond to Uwin student email accounts. Other accounts such as yahoo, gmail, and so on, will not be responded to, or considered to have been received.

All student correspondence with the Instructor is considered confidential and should not be posted to the Internet. This includes posting to private, closed groups on social networking sites.

IN-CLASS PARTICIPATION AND PROFESSIONALISM

Beyond lectures in class, this course uses a reflective and participatory approach to learning through use of various methods such as class discussions, large and small group exercises, films, examination of relevant case studies, guest speakers, and other in-class exercises. Given this, to be successful you should attend each class in its entirety. You should also be prepared to make meaningful and informed contributions to in-class learning through frequent and ongoing participation in class discussions and group exercises.

In addition, social work is a professional degree; therefore, part of your education includes a socialization process of learning to be a professional. Professional behavior refers to the manner in which you hold yourself accountable and responsible to others including your classmates and instructors.

In the classroom, the goal of professionalism is to encourage an active learning environment where everyone is involved in learning together. Professional behaviour as it relates to the classroom includes the ability to:

- Arrive to class on time and remain until the end of class
- Notify the instructor within 24-hours regarding absence for all or part of class
- Avoid private conversations during class
- Prevent distraction by turning off your cell phone and using your computer only for class related activities
- Use inclusive and respectful language.
- Actively participate in, facilitate, and report results of class exercises

Having side conversations or misusing technology for non-academic purposes is distracting to the instructor and to your peers. If necessary, you will be asked to leave the classroom for the rest of the class period.

MARKS/GRADE DESCRIPTORS

All course work is to be marked and final grades submitted using the 100% scale (Senate Policy M5). Instructors are to submit whole numbers (e.g., 88, 76, etc.) as percentages and only numeric grades will be issued to students according to the following university-wide grade descriptors for graduate programs.

Letter Grade	Percentage (%) Range		
A+	90-100	A+, A, A-	Excellent
A	85-89.9	B+, B, B-	Good
A-	80-84.9	C+, C, C-	Fair
B+	77-79.9	F	No Credit
B	73-76.9	IN	Incomplete
B-	70-72.9	IP	In Progress
C+	67-69.9	NR	No Report
C	63-66.9	P or NP	Pass or Non-Pass
C-	60-62.9		
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F	0-59.9		

SENATE POLICY ON GRADING

Procedures for determining final grade (conversion of raw scores into final grade, “curving”, types and formats of evaluation, including relative weights of midterms, assignments, labs, final exam, projects) can be found in **Senate Bylaw 55: Graduate Academic Evaluation Procedures** and **Senate Policy on Grading and Calculation of Averages** available through the following link: www.uwindsor.ca/policies

PLAGIARISM

Plagiarism is a very serious academic offense. Students who plagiarize are dishonestly and fraudulently using someone else’s work as their own. In the preparation of essays, papers, reports, and any other types of assignments, students must necessarily rely on the work of others. However, the source of any ideas, wording, or data obtained from others **must** be disclosed and properly acknowledged by citations, quotation marks, and bibliographic references in the proper format. **Using the work of others without acknowledgement is plagiarism.** Plagiarism also includes, but is not limited to:

- a) Copying material, for example, from the Internet, or purchasing material and submitting it as one’s own;
- b) Paraphrasing (changing some of the words) the ideas and concepts of others (whether published or unpublished) without proper referencing;
- c) Using a passage or passages of any length from published or unpublished work of others without placing the passage(s) in quotation marks (or using indentation for long quotation(s)) and acknowledging the source(s).

Other forms of academic misconduct include, but are not limited to:

- a) Submitting work to more than one course, unless prior permission to do so has been given in writing;
- b) Submitting work completely or largely identical to that of other students, unless group work and joint submissions are explicitly permitted by the instructor.

Consequences:

If the instructor believes that plagiarism has occurred, he assigns a grade of IN (incomplete) to the work in question and with agreement of the Department Head, reports the case to the Associate Dean of the Faculty, and to the student(s) involved. Disciplinary proceedings may be

initiated pursuant to Senate Bylaw 31, which could result in suspension or expulsion from the University in cases of repeated plagiarism. Normally, students will not be allowed to re-write or re-submit work to compensate for grades assigned as a result of plagiarism. Students will be given the opportunity to address the matter of plagiarism to the Department Head and/or to the Associate Dean of Academic and Student Affairs in the Faculty of Arts and Social Sciences, and ultimately to a Judicial Panel at the University. Students can appeal a finding of plagiarism or a sanction decision to the Discipline Appeal Committee of the University. (See Bylaw 31 for complete details) www.uwindsor.ca/academic-integrity/

Use of Turnitin® Plagiarism-Detection Service in This Course

1. Rationale: The University believes in the right of all students to be part of a University community where academic integrity is expected, maintained, enforced, and safeguarded; it expects that all students will be evaluated and graded on their own individual work; it recognizes that students often have to use the ideas of others as expressed in written, published, or unpublished work in the preparation of essays, papers, reports, theses, and publications. However, it expects that both the data and ideas obtained from any and all published or unpublished material will be properly acknowledged and sources disclosed. Failure to follow this practice constitutes plagiarism. The University, through the availability of Turnitin®, desires to encourage responsible student behaviour, deter plagiarism, improve student learning, and ensure greater accountability.

2. Procedure: Turnitin® may be used for some or all student papers in this course, as the case may be, at the instructor's discretion. You may be asked to submit your paper to the instructor in electronic form who will then submit the paper to Turnitin® if deemed necessary. Note that students' papers that are submitted to Turnitin® will not become part of the Turnitin® database as a result of the instructor's choosing that option for this course. This assists in protecting your intellectual property. However, you also have the right to request that your paper(s) not be run through the student papers database of Turnitin®. If you choose to do so, that request must be communicated to me in writing at the beginning of the course.

3. Privacy and Copyright: Your privacy is protected even if your name and/or student number is on your paper because Turnitin® does not make students' papers available to outside third parties. Further, you retain the copyright in your work. Copyright, in relation to a work, is defined in Canada's Copyright Act, R.S.C. 1985, c. C-42, s. 3(1), which is available on the Department of Justice Canada website. Turnitin®'s use of student work complies with Canadian copyright and privacy laws. For a Canadian legal opinion on this subject, see http://pages.turnitin.com/rs/iparadigms/images/canadian_legal.pdf

4. Originality Reports: If the results of a Turnitin® originality report may be used to charge you with academic misconduct, you will be notified of the result of the report, and you will be given the opportunity to respond before any disciplinary penalty is imposed.

Note: **Policy on Plagiarism-Detection Software** can be found here:

www.uwindsor.ca/secretariat/sites/uwindsor.ca.secretariat/files/policy_on_plagiarism-detection_softwareamended_sa151211.pdf

VOLUNTARILY WITHDRAW DEADLINE

Last day to voluntarily withdraw from Fall term courses is: **Wednesday, November 13, 2019.**

STUDENT EVALUATION OF TEACHING

Student Evaluation of Teaching (SET) forms will be administered within last two weeks of the course.